REGISTRATION

Course registration takes place online via WINGS Express. Below are steps for accessing WINGS Express and registering for courses.

1. Go to WSU home page (www.wright.edu). Click on WINGS.
2. Log into WINGS with your Campus Username and Password.
3. Once you are in WINGS, click on the WINGS Express icon near the top right corner of the page.
4. Once you are in WINGS Express, click on the Student and Financial Aid tab.
5. Select the Registration and Records link.
6. If you would like to view your registration time and any holds or restrictions you may have, select the Registration Status link.
7. Click the Add or Drop Classes link to begin registration.
8. Choose the semester from the drop-down list & click Submit.
9. You will be directed to a page that says “Required Acknowledgment is needed.” Click the link provided.
10. You will be directed to a page with three items to read and answer (Health Insurance, Financial Responsibility, and Text Messaging). Answer the questions where prompted and click Submit the above answers.
11. You will get a message saying your answers have been recorded. Then click Return to Menu.
12. Again, click the Add or Drop Classes link.
13. Select the Registration Term from the drop-down list and click Submit.
14. If you know the CRN (Course Reference Number), you can enter it directly in the CRN field provided.
15. Alternatively, you can click the Class Search button to look up classes.
16. Search for available classes
   Directions for performing a Class Search
   a) Use the Subject up & down arrows to scroll through all available subjects.
   b) Locate and choose EDT.
   c) Select a Site (Dayton).
   d) Select a Course Level (Graduate).
   e) Select a Part of Term (All Terms).
   f) You may also select other options on this screen, but they are not required.
   g) Click the Class Search button.
   h) Scroll until you find your required course(s).
17. Locate your required course(s) on the list.
18. At this point you may either:
   a. Make note of the courses’ CRN numbers and go back to the Add or Drop Classes page and enter the CRNs to the Add Classes Worksheet. Then click Submit Changes. OR
   b. Place a checkmark in the Select box of the desired course and click the Add to Worksheet button or click the Register button if you’re certain about your selection.
19. Final Important Step – Verify Your Registration. To confirm you are registered for your courses, check your schedule in WINGS Express. From the Student and Financial Aid Tab, click Registration and Records, and then choose either Printable Schedule or Student Detail Schedule to see your official schedule for the given semester.

For assistance, contact Raider Connect at (937) 775-4000 or RaiderConnect@wright.edu.